# **SVGS Infinite Campus Parent Portal**

### **ABOUT**

SVGS uses a student information system called Infinite Campus, which allows students and parents to access their SVGS grades, attendance, billing information, and contact information through an on-line portal - Campus Parent Portal.

Your access to this system on-line will allow you to monitor your student's progress by routinely checking the portal account. However, please contact your student's teacher at any time should you have questions or concerns.

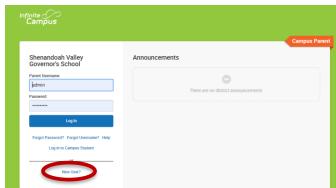
# STEP 1: RECEIVE ACCOUNT INFORMATION

Each parent will receive an email with an activation key.

### STEP 2: ACTIVATE PORTAL

- → Once receiving the email with your activation key, follow the instructions below to set-up your account.
- → From a computer (not a mobile device), use the browser Safari, Chrome, or Firefox and go to the SVGS Campus Parent Portal below: o https://svgs.infinitecampus.org/campus/portal/s henandoah.jsp.
- → Click "New User" in statement "at the bottom of the log-in screen (key provided in email).

NOTE: If you have had an SVGS Infinite Campus account for a previous student, your account is still active. You will <u>not</u> be able to re-use your activation key. Click on the link but use the "Forgot User Name" and "Forgot Password" features to find and/or reset your account information. If you have difficulty, please contact Brent Hull for assistance at <a href="https://hullb@svgs.k12.va.us">hullb@svgs.k12.va.us</a> or 540-245-5088.



→ Follow prompts to set up your Campus Parent to enter your activation key, create a user name, password, and enter a password recovery email address.

#### STEP 3: SETTING UP YOUR ACCOUNT

Once you have activated your account, you may set up how (i.e. email, home phone/cell phone, text, etc.) you wish to be contacted.

- → In CAMPUS PORTAL, click on "CONTACT PREFERENCES" found on the left side of screen.
- → Mark your contact preferences by clicking on unclicking check boxes.

NOTE: The "EMERGENCY" messages include school delay/cancellation notices. Please mark how you wish to receive those notices.

- → Click on "NOTIFICATION SETTINGS" found on the left side of the screen.
- → Mark your preferences for notifications by clicking on unclicking check boxes and/or menu items.

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### **STEP 4: OPTIONS**

→ There is new version called CAMPUS PARENT. This provides you with a different view but the same information. If you log-in from the <u>SVGS</u> <u>website</u> (Parent>Parent Portal), you will see the view below. You switch back to the Portal view if you choose by clicking on the drop-down menu on the left as shown below.

NOTE: Most information (schedule, etc.) will not be visible until schools begin in August.



#### **REMINDERS**

Students have received instructions to set up their account. As independent learners, it is important for students to monitor their own progress and respond appropriately.

For <u>Augusta County students and parents</u>, you will have TWO Infinite Campus accounts because your home school and SVGS are on two different databases.

<u>For Staunton and Waynesboro students and parents</u>, this is similar to PowerSchool. You will have a PowerSchool account for your homeschool and an Infinite Campus account for SVGS.

#### ACCESS FROM COMPUTER/LAPTOP

From a computer, go to the <u>school's website</u> and click on Parent>Parent Portal.

### ACCESS FROM MOBILE (PHONE/TABLET)

A Mobile App for Campus Parent Portal is available free for download from the Apple App Store and Google Play.

When prompted to find your school district, enter "Shenandoah Valley" and select Virginia. Click on Shenandoah Valley Governor's School and you will see a log-in screen to enter your credentials. For Augusta County parents, you see a button below to "Change Districts" to switch access back to your Augusta County homeschool information.